

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
OFFICE OF THE SUPERINTENDENT

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June 27, 2016

TO: School Board Members

FROM: Leo Bobadilla
Chief Facilities Officer



VIA: Robert W. Runcie
Superintendent of Schools



**SUBJECT: Revision to item 11, RFQ 16-194C Construction Manager at Risk Services
Northeast Senior High School, for the June 28, 2016 Special School Board
Meeting**

Attached is a revision to item 11, RFQ 16-194C Construction Manager at Risk Services
Northeast Senior High School, for the June 28, 2016 Special School Board Meeting.

Based on recommendations by Supplier Diversity & Outreach Program, Procurement &
Warehousing Services Department, the Evaluation Point allocations are being revised for scoring
of M/WBE participation.

RWR/LB:jp
Attachments

c: Senior Leadership Team

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Attachments

Attachment A - M/WBE Participation – **Subconsultant Participation during Preconstruction and Construction** Phases

Attachment B – M/WBE Participation Commitment – **Subcontractor Participation during** Construction Phase

Attachment C – Sample Construction Management at Risk Agreement (With Exhibits)

Exhibit A GMP Amendment Form

Exhibit B Compensation

Exhibit C CM Firm's Proposal (not attached to RFQ)

Exhibit D SBBC RFQ Documents (not attached to RFQ)

Attachment D – Sample General Conditions for Construction

Attachment E - Required Response Form

Attachment F – Proposers Request for Information Form

Attachment G – Project Scope of Work

Attachment H – Authorization to Proceed Form

Attachment I – ACH Payment Agreement Form

RFP Online Attachment Links

Online Documents: The following documents shall be downloaded by the Construction Manager and are considered as RFP and Contract Attachments, and requirements of the Contract:

Division 0 - Specifications

<http://www.broward.k12.fl.us/constructioncontracts/D0docs.html>

Design Standards

<http://www.broward.k12.fl.us/constructioncontracts/DivisiononeDesignStandards.html>

page maximum). (Proposer with the most total project construction value on current and pending projects with SBBC will be awarded zero (0) points. Other proposers will be awarded up to 3 points based on total project construction value, with more points being awarded to proposers with the least amount of total project construction value with SBBC).

Section C2 - Firm Experience and Qualifications (15 maximum points)

Provide a statement of your firm's qualifications to perform the services requested under this RFQ (3 page maximum).

Section C3 - Relevant Projects / References (15 maximum points)

Provide a list and description of relevant projects (maximum of 5) successfully completed by your firm in the most recent five (5) years. For each project, include:

- Name and location of project
- Scope of work that was performed by your firm
- Summary of the project scope including construction delivery method
- Name, title and contact information for client
- Initial and final construction cost (where not deemed confidential)
- Planned construction schedule vs actual construction schedule

Include 3 references with contact information, preferably from one of the projects requested above (5 pages maximum for Section C3).

4.2.5 **Section D – Team Composition:** (30 maximum combined total points for sections D1 and D2)

Section D1 - Team Structure (10 maximum points)

Describe the structure of your team, including all subconsultants. Indicate which preconstruction services the prime firm offers with in house staff, and indicate which preconstruction services the firm may opt to utilize consultants (3 pages maximum).

Section D2 - Key Personnel (20 maximum points)

Provide the names of the CM's Management Staff intended for use on this Project. Identify the Company Officer to be in charge of this Project. Identify the intended Project Manager, Construction Manager, the primary site Superintendent and any other key staff member. Include and Organizational Chart. Resumes for key personnel should be provided.

NOTE: Section E below shall be evaluated and scored by District Staff (not QSEC)

4.2.6 **Section E - Supplier Diversity and Outreach Program** (10 maximum points)

Section E1 - M/WBE Firms for Intended Use

Identify the M/WBE firms (if any) which will be utilized by completing Attachment A, M/WBE Participation – **Subconsultant Participation** during Preconstruction **and Construction Phases**, and Attachment B, M/WBE Participation Commitment – **Subcontractor Participation during** Construction Phase. Note: A copy of each M/WBE **Subconsultant**/Subcontractor's SBBC M/WBE Certificate shall be provided within this section. For an M/WBE prime, self-performed work in construction phase will contribute toward participation the same as work subcontracted to an M/WBE firm.

SECTION 5.0 - EVALUATION OF QUALIFICATIONS

5.1 **Evaluation of Qualifications** - The Evaluation Committee shall separately conduct discussions with each Proposer present. After all discussions have concluded, the Evaluation Committee shall evaluate and score all Proposers by the following Categories.

<u>SECTION</u>	<u>POSSIBLE POINTS</u>
<u>Section C - Experience and Qualifications</u>	
Section C 1 - Executive Summary / Approach / Current Work Load	0 to 30
Section C 2 - Firm Experience and Qualifications	0 to 15
Section C 3 - Relevant Projects / References	0 to 15
<u>Section D - Team Composition</u>	
Section D 1 - Team Structure	0 to 10
Section D 2 - Key Personnel	0 to 20
<u>Section E - Supplier Diversity & Outreach Program</u>	
Section E 1 - M/WBE Participation	0 to 10
TOTAL POSSIBLE POINTS	100

5.1.1 Scoring of M/WBE Participation – Section E1

NOTE: Section E below shall be evaluated and scored by District Staff (not QSEC)

The SBBC shall award a maximum of ten (10) points for M/WBE Participation as listed in the Evaluation Point Tables below. At the time the proposal is submitted, the proposer shall identify all M/WBE firms (if any) which will be utilized by completing Attachment A, M/WBE Participation – **Subconsultant Participation** during Preconstruction **and Construction Phases (and Letter of Intent Forms)**, and Attachment B, M/WBE Participation Commitment – **Subcontractor Participation** during Construction Phase **and Statement of Intent Form**. The Letter of Intent submitted with the proposal reflects the intent of the parties (prime and subconsultant) to establish a business relationship as well as the type of work and percentage of work that the subconsultant will perform.

2 Points For M/WBE CM	
M/WBE CM	-2.0 Points

2 Points For M/WBE Subcontractor Participation at the CM Team Level (Preconstruction Phase)	
≥ 25%	-2.0 Points
≥ 20%	-1.5 Points
≥ 15%	-1.0 Points
≥ 10%	-0.75 Points
≥ 5%	-0.5 Points

6 Points For M/WBE Participation at the Subcontractor Level (Construction Phase)	
≥ 35% commitment	-6.0 Points
≥ 30% commitment	-5.5 Points
≥ 25% commitment*	-4.5 Points <i>— Stated SBBC Goal</i>
≥ 20% commitment	-3.5 Points
≥ 15% commitment	-2.5 Points

≥ 10% commitment	-1.5 Points
≥ 5% commitment	-0.5 Points

2 Points For M/WBE CM	
M/WBE CM	2.0 Points

4 Points For M/WBE Subcontractor Subcontractor Participation at the CM Team Level (Preconstruction and Construction Phases)	
≥ 25%	4.0 Points
≥ 20%	3.0 Points
≥ 15%	2.0 Points
≥ 10%	1.5 Points
≥ 5%	1.0 Points

4 Points For M/WBE Participation at the Subcontractor Level (Construction Phase)	
≥ 35% commitment	4.0 Points
≥ 30% commitment	3.5 Points
≥ 25% commitment*	3.0 Points - <i>Stated SBBC Goal</i>
≥ 20% commitment	2.5 Points
≥ 15% commitment	2.0 Points
≥ 10% commitment	1.5 Points
≥ 5% commitment	1.0 Points

- 5.2 **Ranking** - Qualification Selection Evaluation Committee (“QSEC”) members shall rank proposers based on the total number of points received from QSEC committee member scoring, The proposer receiving the most total points received from all QSEC members shall be considered to be the **most qualified** proposer (“Firm 1”). All remaining proposers shall be ranked in order based on total points received from all QSEC members (**Firm 2, Firm 3, Firm 4,** and etc.).
- 5.2.1 The first tie-breaker between identically scored proposers shall be the total number of times the applicable proposers are ranked as the most qualified (Firm 1) by individual QSEC committee members.
- 5.2.2 The second tie-breaker between identically scored proposers shall be the total number of times the applicable proposers are ranked as the **second most qualified** (“Firm 2”) by individual QSEC committee members.
- 5.2.3 The third tie-breaker between identically scored proposers shall be the total number of times the applicable proposers are ranked as the **third most qualified** (“Firm 3”) by individual QSEC committee members.
- 5.2.4 The fourth tie-breaker shall be a coin flip, to be called in the air, by the tied proposer that held its discussions with QSEC first.
- 5.3 Failure strictly comply with the submittal requirements of sections A and B may result in a recommendation to reject the proposal.
- 5.4 After scoring has been completed, QSEC shall recommend that District staff negotiate a contract for preconstruction services with Firm 1 at compensation which staff determines is fair, competitive, and reasonable. CM Fees that will be applicable during the construction phase of the project shall also be part of the negotiations prior to initial award.
- 5.4.1 Should staff be unable to negotiate a satisfactory contract with Firm 1, negotiations with Firm 1 shall be formally terminated.

M/WBE PARTICIPATION – SUBCONSULTANT PARTICIPATION DURING PRECONSTRUCTION AND CONSTRUCTION PHASES

Complete the following information on the proposed M/WBE participation at the CM level on this contract.

Proposer's Company Name: _____

M/WBE Firm Information	Scope and/or Nature of Work to be Performed by the M/WBE	% of M/WBE Participation	
Firm Name: _____ Contact Person: _____ Address: _____ _____ Telephone No.: _____ Facsimile No.: _____ M/WBE Certification No.: _____ Certifying Agency Name: _____ Address: _____ _____ Telephone No.: _____			
Firm Name: _____ Contact Person: _____ Address: _____ _____ Telephone No.: _____ Facsimile No.: _____ M/WBE Certification No.: _____ Certifying Agency Name: _____ Address: _____ _____ Telephone No.: _____			
Firm Name: _____ Contact Person: _____ Address: _____ _____ Telephone No.: _____ Facsimile No.: _____ M/WBE Certification No.: _____ Certifying Agency Name: _____ Address: _____ _____ Telephone No.: _____			

Note: percentage amount needs to be provided to receive points.

M/WBE PARTICIPATION – SUBCONTRACTOR PARTICIPATION DURING CONSTRUCTION PHASE

Complete the following information on the proposed M/WBE participation for subcontractors on this contract.

Proposer's Company Name: _____

The above named firm commits to meeting or exceeding the following percentage of M/WBE participation during the construction phase of the project.

At least _____% of our GMP value will be performed by certified M/WBE firms as recognized by SBBC. Failure to achieve this value will be grounds for non-acceptance of our GMP submittal by SBBC.

Name	Title	Date

Note: percentage amount needs to be provided to receive points.